



Leadership Development Academy Application

2009-10 APPLICATION FORM

Dear LDA Applicant:

Thank you for your interest in the Leadership Development Academy!

Please use the following outline as you prepare your application. The application has seven parts. Please submit responses for each part, as incomplete applications will be eliminated. **Brevity and clarity are essential in considering the quality of each application.**

We anticipate considerable interest in the program, so please submit your application by the deadline listed below. 25 participants will be selected for the program year.

You can submit your application in one of two ways:

1. Via E-mail with a Word attachment.
You may access the electronic version of the application at the Leadership Development Academy Web Site (www.ldarock.com.) Please e-mail your completed application to LDA Administrator Dan Cunningham at danc@forwardjanesville.com.
2. Mail your application to:
Leadership Development Academy
P. O. Box 2984
Janesville, WI 53547-2984

The timeline for the application/selection process is as follows:

1. The application deadline is **Friday, July 31, 2009 at 5 PM.**
2. The LDA Class of 2009-10 will be notified by the end of August 2009.
3. LDA Orientation will take place on the evening of September 3, 2009. The LDA Retreat is scheduled for September 9-10, 2009. These dates are subject to change; participants will be given ample notice of any schedule changes.

Please contact the Dan Cunningham at (608) 757-3160 if you have any questions about the program or the application process.

Again, thank you very much for your interest in the Leadership Development Academy!



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PART ONE - APPLICANT INFORMATION

1. NAME:
2. HOME ADDRESS:
3. CITY AND ZIP CODE:
4. ORGANIZATION NAME:
5. WORK ADDRESS:
6. CITY AND ZIP CODE:
7. DAYTIME PHONE NUMBER:
8. EVENING PHONE NUMBER:
9. FAX NUMBER:
10. E-MAIL ADDRESS:

PART TWO - BACKGROUND OVERVIEW

1. EDUCATIONAL INFORMATION - Formal Degrees/Continuing Education

Please note formal degrees, selected field(s) of study, calendar years in program(s), date(s) of degree(s) or certificate(s), and programs(s) name, description and date(s) of participation.

2. INFORMAL LEARNING EXPERIENCES

(Learning experiences outside of a classroom setting)

3. PROFESSIONAL AND COMMUNITY AFFILIATIONS

Please list affiliations and include any leadership roles you may have taken.



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4. PERSONAL ATTRIBUTES

- Describe your strengths and any special abilities.
- Discuss any key life challenges in light of their contributions to developing your character and view of your life's mission.
- Discuss any aspects of diversity in your life that would add value to the class of Leadership Development Academy participants. (Diversity is defined as a broad range of differing cultural, ethnic, religious, age, sex, economic and other differences that make up society.)

PART THREE - EMPLOYMENT AND LEADERSHIP HISTORY

1. Please attach a current resume listing employment history and leadership roles.
2. Describe what you find most interesting and challenging in your current position.
3. Identify 2 or 3 things about leadership you would like to learn that could help you meet your current professional challenges and the challenges you see facing your organization in the near future.

PART FOUR - PERSONAL STATEMENT

1. Personal Vision Statement

What do you see as your role over the next five years in contributing to the future of leadership in your community?



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PART SEVEN - PARTICIPATION AGREEMENT

Please reproduce, sign, date, and include the following section as part of your application.

In submitting this application, I agree that if selected as a LDA participant, I will:

- Attend all sessions. (Please see the LDA session dates on page 6.)
- Attend the **MANDATORY** two-day leadership retreat with an overnight stay.
- Participate in all projects.
- Complete all assignments.
- Be an active, positive, contributing member of the class. Participants are expected to set-aside personal agendas and vendettas. Individuals may be dismissed from the class (with a pro-rated refund) based on the recommendation of the LDA Curriculum Committee and action of the full LDA Board.
- Have access to a computer with Microsoft Word and Excel, Internet access, and a personal email account.
- Be able to cover personal travel and meal costs not included in the program.
- Pay (either personally or through my organization) the non-refundable \$850 participant tuition fee.

*Limited financial assistance may be available for nonprofit organizations. Please circle the amount of financial aid needed (not to exceed \$600) and a short explanation of need. *Please note that the amount of financial aid given is at the discretion of the LDA Board of Directors.*

Amount of Financial Aid Needed (Please check one) \$0__ \$350__ \$600__
Explanation of need:

- Be available for a personal interview if requested.
- Will be actively involved in the community after completing the LDA.
- Please indicate if you wish to receive Continuing Education Units (CEUs)
_____ Yes _____ No

In submitting this application, I agree that whether selected or not, I will participate in the Leadership Development Academy project evaluation. If I cannot meet the above criteria, I understand that the LDA Board may evaluate and choose to terminate my participation.

Applicant Signature

Date

Supervisor Signature

Date



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PART EIGHT - SESSION DATES

Sessions are generally held on the first Friday of the month in October until May.

Please certify that you can attend each LDA session by initialing these dates and having your supervisor do the same. If you are unable to attend a particular session please briefly explain the reason why.

| | Participant Initials | Supervisor Initials |
|---|----------------------|---------------------|
| September 3, 2009 (Orientation in the evening) | _____ | _____ |
| September 9-10, 2009 (2-Day Retreat) | _____ | _____ |
| October 2, 2009 | _____ | _____ |
| November 6, 2009 | _____ | _____ |
| December 4, 2009 | _____ | _____ |
| January 8, 2010 | _____ | _____ |
| February 5, 2010 | _____ | _____ |
| March 5, 2010 | _____ | _____ |
| April 16, 2010 (To accommodate Good Friday & spring break) | _____ | _____ |
| May 7, 2010 | _____ | _____ |

Note: Session dates may change due to the weather, holidays, and location availability. Participants will be given ample notice of any schedule changes.